



Financial Assistance Application – Instructions, Frequently Asked Questions & Application Form Camp Speers YMCA Overnight & Day Camp

We believe that every child deserves the opportunity to experience **Overnight** and/or **Day** camp. Financial assistance, to the extent possible, is available for those who cannot afford Tier 3 fees.

THE APPLICATION PROCESS

If you would like to apply for financial assistance, there are four components to your application. Please submit all four items together by mail to:

Camp Speers YMCA – Financial Aid - 143 Nichecronk Road, Dingmans Ferry, PA 18328 or email to:
bhupfer@philaymca.org:

1. **Registration Form.** Please fill out a registration form for each child that you would like to attend camp. It is important that the registration form is filled out completely. Please make sure to indicate which specific session and program you would like to register your camper for.
2. **Deposit.** A deposit of \$150 is required for each session of Overnight Camp and a deposit of \$50 is required for each week of Day Camp. You may pay the deposit by check, money order, or credit card.
3. **Financial Aid Application.** Please follow the directions carefully. Only one application is required per family.
4. **Income Verification.** Please send your most recent tax return as income verification (campers need to be listed as dependents). If your most recent return is more than 1 year old or if you do not have a return to submit, please send TWO of the following income verifications for EACH adult in the household instead (example: if there is one adult in the household, send two income verification documents. If there are two adults in the household, send two documents for Adult #1 and another two documents for Adult #2):
 - ♣ Two months of paycheck stubs (most recent)
 - ♣ Two months of bank statements (most recent)
 - ♣ Current SSA/Social Security Retirement Documents
 - ♣ Current statement of award of benefits for TANF, SSI, GAU, or other public assistance
 - ♣ Most recent unemployment check stubs(at least 2 if applicable)
 - ♣ Statement of Free or Reduced Lunch for your child
 - ♣ An official letter from a case manager or similar such authorities if you are unemployed, not receiving benefits, are participating in a structured job training or rehabilitation program, or are homeless or living in a homeless shelter.

If you feel that you have extenuating circumstances not evidenced by the above information, you may submit a statement explaining your current situation. Please attach it to your application with the above income verification.

FREQUENTLY ASKED QUESTIONS

How early should I apply?

The earlier, the better. Sessions and programs can fill quickly and financial assistance funds are limited. Please apply as soon as you are able to provide all four of the components listed in the "Application Process."

How much financial assistance will I receive?

We award financial assistance on a sliding scale, based on your household income and the number of people in the household.

What if the program that I try to register my camper for is full?

If the program that you indicated on your Registration Form has already filled, we will add your camper's name to the program's waitlist and call you to discuss alternative programs or sessions.

Will my deposit be refunded if my camper does not attend the program that he or she is registered for?

Deposits are refundable until April 1st. Between April 1st and June 1st, everything but the deposit is refundable. After June 1st, nothing is refundable(except with a doctor's note or proof of other extenuating circumstances). If your camper is a "no-show" (i.e. you do not cancel his or her registration), nothing is refundable. If you know that your camper will not be attending his or her session or would like to move him or her to a different session, please contact us immediately.

How will I be notified of my financial assistance award?

When financial assistance is awarded, you will receive an email with an invoice attached showing the session and program for which your camper is registered, the total charges, and the amount of financial assistance being awarded. You will also receive an invoice in the mail with other camp materials.

What if my camper is interested in multiple weeks of camp?

So that we are able to give as many kids as possible the opportunity to attend camp, we are only able to award financial assistance toward one session of camp per camper per summer.

What if I'm unable to pay my balance by the June 1st deadline (or upon receipt of invoice if registering after June 1st)?

We can work with you to set up a payment plan that will ensure your balance is paid by the time your camper's session starts. To set up a payment plan, please contact the Camp Office at 570-828-2329. Again, the earlier you call us to establish a payment plan, the better.

There are extenuating circumstances that should be taken into account with my Financial Assistance application, how can I communicate this?

If you feel that there are circumstances we should be aware of (decrease in income from what is shown on your Tax Return, loss of job, etc.), please include a note with your application that includes a description of the circumstances.

We will do our best to take these circumstances into consideration when awarding your financial assistance.

How will applying for Financial Assistance affect my camper's experience?

Receiving financial assistance will have no effect on your camper's experience. Financial assistance is anonymous, and camp staff and campers are not told who is or is not receiving financial assistance.

Questions or concerns? Please contact Camp Speers YMCA at 570-828-2329 or campspeers@philaymca.org.



FINANCIAL ASSISTANCE APPLICATION – Camp Speers YMCA – Overnight & Day Camp

The Y provides financial assistance, to the extent possible, to those in need. Proof of income is required and eligibility is determined by your gross annual household income. We also take into consideration the number of people supported by your income. Assistance will be granted on a first come, first served basis and will be granted for a maximum of one session per camper per summer.

Yes, my household receives _____% Financial Assistance from the _____ branch of the Philadelphia Freedom Valley YMCA

If you answered yes, you will receive the same % of assistance, up to 70%, toward your program fee at Camp Speers YMCA. Complete only Sections 1, 2, and 4 and submit along with your camp session registration form and your \$150 deposit per session for Overnight Camp and \$50 per week deposit for Day Camp.

If you do not receive financial assistance from a branch of the Philadelphia Freedom Valley YMCA, please proceed with the entire application as outlined below. Submit this application, income documents, registration form and deposit together to the Camp Speers YMCA, 143 Nichecronk Road, Dingmans Ferry, PA 18328. Please direct questions to: bhupfer@philaymca.org or 570.828.2329.

Section 1. PARENT OR GUARDIAN (or Primary if over 18)

Legal First Name	MI	Legal Last Name	
2nd Adult in Household Legal First Name	MI	Legal Last Name	
Mailing/Street Address	Apt	City/State	Zip
Best Contact Phone Number		Email Address (REQUIRED)	

Section 2. ASSISTANCE REQUEST

Participant's/Child's Legal First Name	MI	Participant's/Child's Legal Last Name
2nd Participant's/Child's Legal First Name	MI	Participant's/Child's Legal Last Name

Program Choice	<input type="checkbox"/> Overnight Camp	<input type="checkbox"/> Day Camp
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Section 3. INCOME VERIFICATION

Household Income	Applicant	2nd Adult (if applicable)
Gross Household Monthly Income (before taxes)	\$	\$

Number of Adults supported by above income: _____ Number of children supported by above income: _____

Attach the Following Documents (for each adult in household)	Documents Required:
	<input type="checkbox"/> Registration Form & Deposit <input type="checkbox"/> Most Recent Federal Income Tax Filing for each adult, or one if filing jointly. (W2 forms DO NOT qualify) If not submitting Tax Return, submit 2 of the following (for each adult in household): <input type="checkbox"/> Last two months of paycheck stubs <input type="checkbox"/> Last two months of bank statements <input type="checkbox"/> Current SSA/Social Security Retirement Documents <input type="checkbox"/> Current Statement of award or benefits for TANF, SSI, GAU or other public assistance <input type="checkbox"/> Most recent unemployment check stubs <input type="checkbox"/> Statement of Free or Reduced Lunch for your child <input type="checkbox"/> An official letter from a case manager or similar such authorities if you are unemployed, not receiving benefits, are participating in a structured job training or rehabilitation program, or are homeless or living in a homeless shelter. **If you feel that you have extenuating circumstances not evidenced by the above information, you may submit a statement explaining your current situation. Please attach it to your application with the above income verification.

Section 4. SIGNATURE

I certify that the above information is true and complete to the best of my knowledge. I understand the above agreement and my obligations. I further understand that the YMCA's policy for payment applies to this agreement.

Signed: _____ Date: _____